

**Fall 2019 General Program Internship
CHILDREN AT RISK – Houston, TX**

CHILDREN AT RISK is currently seeking candidates for our 2019 General Program Internship position. This position is a unique opportunity to work across all CHILDREN AT RISK teams to develop strategic partnerships, meet many community partners including schools, work with communication processes, and strategize with various program areas.

Founded in 1989, CHILDREN AT RISK is an active research and advocacy non-profit dedicated to improving the quality of life of Texas' children. We are the leading source of accurate information on children's issues and an advocate and catalyst for change concerning the needs of all children in Texas. CHILDREN AT RISK works to improve the lives of children in four key areas – education, health and nutrition, human trafficking, and parent & family well-being.

The selected candidate(s) will have the opportunity to learn from a dedicated and creative staff of attorneys, public policy analysts, researchers, community partners, and fundraisers.

Responsibilities/Potential Projects

Specific responsibilities will be dependent upon each candidate's skills, career goals, interests, and CHILDREN AT RISK's priorities. CHILDREN AT RISK anticipates that this internship will be utilized as a career development tool for the selected candidates and hopes to maximize the selected individual's internship experience.

We are seeking dedicated, focused, and detail-oriented candidates that possess excellent writing skills to assist in development and implementation of communications strategies for a diverse array of projects.

Potential Projects include:

- Developing processes to convey organizational impact to partners, funders, and the community;
- Coordinating event outreach and follow up for special program events;
- Contact and collaboration with community partners, funders, educational leaders, and a variety of professional and community people throughout Houston and the state
- Creating social media posts to share relevant events and information with stakeholders; and
- Making technical information (research & policy) / resources user friendly and accessible to parents and community members (through translation, visualization, etc.).

Preferred Qualifications

We are in search of dedicated individuals to be key members of our team and the diverse populations we serve. A sense of humor and a passion for social justice issues, along with the belief that education and advocacy on children's issues are essential for societal improvement are strong plusses. Experience with grass roots neighborhood environments as well as professional settings preferred. Experience with professional or business social media a plus, but not required.

All candidates must be professional, with good written and verbal communication skills. Candidates should have a strong work ethic, positive attitude, and work well individually and in a team-oriented environment.

Benefits include a flexible office atmosphere, recognition for tangible products that will benefit the organization beyond the internship, and the ability to have an impact on Texas children. Note: At this time this is an unpaid position.

Application Instructions: Our positions are competitive and fill quickly. Interested candidates should submit a resume, a brief letter of interest, to Katie McConnell at kmccconnell@childrenatrisk.org. For more information on CHILDREN AT RISK please visit www.childrenatrisk.org.

CHILDREN AT RISK is an equal opportunity employer and does not discriminate against individuals on the basis of sex, gender identity, sexual orientation, age, disability, veteran status, religion, ancestry, color, race, ethnicity or creed