



**Director of the Center for Social Measurement and Evaluation (CSME)**  
**CHILDREN AT RISK (C@R) (Full or Part-time)**

---

CHILDREN AT RISK is seeking a **Director, for the Center for Social Measurement and Evaluation (CSME)**. The Director will join a driven, dynamic, and hardworking team and will work closely with the President/CEO and the Chief Program Officer in the areas of metrics development for Texas children and families, data visualization & analysis, and making research and evidence based best practices accessible to public officials, the media, and the public. The ideal candidate will bring an additional substantive background and experience in a key issue area such a public education reform, public health, anti-poverty initiatives and / or an area related to family and child policy.

This position is open to candidates residing in any part of the United States however; candidates with ties to or experience in Texas are preferred. This position will report to the Chief Program Officer.

**General Responsibilities:**

- Ability to develop new universal metrics that allow measurement of child and family success.
- Play a leading role in the organization's ongoing data visualization, analysis, and dissemination efforts.
- Collect, clean, and analyze secondary data for the organization's annual ranking of all public schools across Texas. Develop new methods of examining and assessing public education success and inequities.
- Coordinate the release of data and research findings to the public, including planning press conferences, newspaper releases, public events and responding to requests from the media, and other avenues for dissemination.
- Ability to develop relationships, communicate with Foundation officials, and develop funding ideas relevant to the success of children and families in Texas.
- Assist with timely data reporting for public officials, including gathering and presenting data on a variety of children's issues at the legislative district level.
- Participate in the preparation and writing of research reports, manuscripts, papers, and grant proposals for presentation and publication.
- Prepare materials for and help develop engagement strategies for the CHILDREN AT RISK Institute, an academically oriented policy and research collaborative focused on facilitating research and scholarship to promote children's policy solutions.
- Coordinate two academic journals published, the *Journal of Applied Research on Children*, and the *Journal of Family Strengths*, each published biannually. Each done in collaboration with academic institutions; Baylor College of Medicine and Prairie View A & M University.
- Lead the CHILDREN AT RISK Institute, an advisory board of interested researchers and academics focused on policy to practice.
- Manage multiple data projects and personnel – including seasonal interns.
- Represent CHILDREN AT RISK in meetings with academics, public officials, and other community stakeholders regarding current children and family issues.
- Plan events for CHILDREN AT RISK around educational topics throughout the year.
- Work collaboratively with other team members, internally and externally, to build upon C@R's significant presence across the state

## Qualifications:

- Exceptional interpersonal and relationship building skills and an ability to work collaboratively and effectively with others in a team environment
- Collaboration is a key part of the C@R culture. The ideal candidate will revel in the development of meaningful partnerships and collaborations throughout the state of Texas.
- Master’s degree required. Doctorate preferred.
- Experience working with data and strong track-record with Excel and statistical software (preferably R, or experience with SPSS, SAS, or STATA and willingness to learn R) required
- Project management experience with a strong ability to prioritize multiple tasks.
- A history of commitment to children, innovative public policy, and macro-level change preferred.
- Excellent, proven organizational skills and demonstrated record of successful deliverables
- Strong critical thinking skills and problem-solving abilities
- Tenacity concerning details, urgency and organization, including managing multiple requests across issue areas and new projects that are in-development
- Excellent communication skills, including the ability to synthesize complex concepts clearly and concisely both verbally and in writing.
- Exceptional interpersonal skills and an ability to work collaboratively and effectively with others in a team environment
- Able to come up to speed on new topics quickly, multi-task effectively, and produce high-quality work under time constraints
- Experience developing or maintaining a data management platform
- Flexible and able to adapt to changing timelines and circumstances
- Adheres to the highest ethical standards, demonstrates an empathetic disposition and perseverance; uses discretion and good judgment; reflects an optimistic and positive attitude, and conveys sensitivity to needs of donors, partners and colleagues
- Ability to build strong relationships with various types of people, including senior leaders inside and outside the organization.
- A strong work ethic, a good sense of humor, and willingness to collaborate internally and externally.
- Work experience in public policy, such as with state legislatures or advocacy organizations is a plus.
- 3-5 years of complex project management experience is required, and people management experience is a plus.
- Knowledge of MS Office, Google docs, Teams, SharePoint and other productivity software (including but not limited to word processing, spreadsheet, database, and email).
- Ability to motivate peers to meet ambitious goals.
- Special consideration given to diverse candidates who represent the communities and children that we serve.

## About CHILDREN AT RISK

CHILDREN AT RISK is an active research and advocacy group dedicated to improving the quality of life of children through research, public policy analysis, community education, and collaboration. Our focus is on the whole child with significant work in strengthening public education, increasing access to and use of federally funded meal programs, work in early education, immigration and in ending child trafficking. We are the leading source of accurate information on children’s issues and an advocate and catalyst for change concerning the needs of all children. The position offers a competitive compensation and benefits package.

Interested candidates should submit a letter of application, resume, writing sample and a list of three references via e-mail to **Anna Hardway**, [ahardway@childrenatrisk.org](mailto:ahardway@childrenatrisk.org). Please include the words “Director, CSME” in the subject line and indicate the position for which you prefer to be considered. The application deadline is rolling with applications being reviewed upon receipt.

CHILDREN AT RISK is an equal opportunity employer and does not discriminate against individuals on the basis of sex, gender identity, sexual orientation, age, disability, veteran status, religion, ancestry, color, race, ethnicity or creed. We strongly seek candidates that believe in our mission and represent the diverse community and children that we serve.

*CHILDREN AT RISK receives a high volume of resumes and reviews every candidate closely. As such, candidates will only be contacted if they are selected for an interview.*