

CETEC Research and Knowledge Management, Fall 2021
CHILDREN AT RISK -Texas

CHILDREN AT RISK is currently seeking candidates to fill a Fall 2021 internship position to conduct research and improve knowledge management for the **Center to End the Trafficking and Exploitation of Children (CETEC)**. These efforts will document best practices and lessons learned from some of CETEC's most innovative programs, and make this knowledge more accessible within CHILDREN AT RISK and for our external partners, to maximize the effectiveness of anti-trafficking efforts.

The selected candidates will have the opportunity to learn from a dedicated and collaborative team of researchers and policy experts who use strategic research to influence policy decisions and collective action. Candidates can be at the college, graduate school or PhD level. The internship is open to anyone in Texas and can be fulfilled in person in the Houston or Dallas office, or remotely.

For three years, CETEC has piloted CEASE (Cities Empowered Against Sexual Exploitation) teams of Cyber Patrol volunteers and a chatbot to engage, educate, and dissuade buyers from participating in the sex market.

Key responsibilities include:

- Interview CEASE teams to document their insights about the most and least effective ways to engage buyers, as well as what kind of chatbot messaging content best engages buyers.
- Help organize these and other findings/resources into CHILDREN AT RISK'S internal knowledge management system in a way that maximizes accessibility for staff use.
- Work with CHILDREN AT RISK'S communication team to do the same on CETEC's website to maximize accessibility of external resources for partners and the public.
- **Trigger warning:** this project will have exposure to sensitive, potentially disturbing content.

Final products of this internship include:

1. Clear, concise report (15-20 pages) on CEASE learnings and most effective practices for establishing and running Cyber Patrols
2. More organized/accessible internal knowledge management of CETEC resources
3. CETEC website updated with most recent resources/information

Preferred qualifications: We are seeking dedicated, focused candidates who fit the following criteria:

- Current undergraduate, masters student, or PhD student in Texas
- Strong research and writing skills
- Ability to synthesize and effectively communicate complex information
- Strong time organization and coordination skills; attention to detail
- Strong work ethic and ability to work both individually and in a team-oriented environment
- Comfort in Microsoft Word, Excel, Powerpoint, Outlook, Teams, and SharePoint
- Experience with other knowledge management software is a plus
- Intellectual curiosity, openness to a range of perspectives, and appreciation for the complexities of anti-trafficking work

A passion for social justice issues, along with the belief that education and advocacy on children's issues are essential for societal improvement are strong plusses.

Application Instructions: Our positions are competitive and fill quickly. Interested candidates should submit a resume, and a writing sample to Jarret Guajardo at jguajardo@childrenatrisk.org. The application deadline is

August 23rd, 2021. Please include the words “Fall Internship” in the subject line. Applications will be reviewed on a rolling basis.

Benefits include a cheerful and engaging atmosphere, recognition for tangible products that will benefit the organization beyond the fall, and the opportunity to have an impact on Texas children.

About Children at Risk: Founded in 1989, CHILDREN AT RISK is an active research and advocacy group dedicated to improving the quality of life of children through research, public policy analysis, community education, and collaboration. Our focus is on the whole child with significant work in ending child trafficking, strengthening public education, and increasing access to and use of federally funded meal programs. We are the leading source of accurate information on children’s issues and an advocate and catalyst for systemic change concerning the needs of all children. See our website for recent announcements and studies: www.childrenatrisk.org

CHILDREN AT RISK is an equal opportunity employer and does not discriminate against individuals on the basis of sex, gender identity, sexual orientation, age, disability, veteran status, religion, ancestry, color, race, ethnicity or creed. We strongly seek candidates that believe in our mission and represent the diverse community and children that we serve.

CHILDREN AT RISK receives a high volume of resumes and reviews every candidate closely. As such, candidates will only be contacted if they are selected for an interview.