



## SUMMER 2025 CHILDREN AT RISK INTERNSHIP

<b>Job Title:</b> C@R Intern	<b>Compensation:</b> None
<b>Department:</b> TBD	<b>Reports To:</b> TBD
<b>Job Status:</b> Internship	<b>Date Written:</b> 01.15.2025

### ABOUT CHILDREN AT RISK

Children At Risk (C@R) is a non-partisan research and advocacy nonprofit dedicated to understanding and addressing the root causes of child poverty and inequality. Established in 1989 by Houston child advocates and researchers, C@R has grown into a statewide organization tackling Texas children and families' most pressing needs.

Our mission is to serve as a catalyst for change to improve children's quality of life through strategic research, public policy analysis, education, collaboration, and advocacy. C@R considers the whole child by tracking issues in children's health, safety, education, and economic security to improve equity and justice for all Texas families. Committed to action beyond the data, drives evidence-based change by speaking out on behalf of children.

This internship will focus on supporting the C@R needs across multiple departments.

### ABOUT THE INTERNSHIP

C@R is offering an unpaid, but extraordinary learning opportunity for an individual that is passionate about the wellbeing of children. The C@R Intern will have the opportunity to learn from a collaborative group of issue and policy experts who strategically engage in research, collaboration and education about the most pressing issues facing children and families in Texas to influence policy decisions. This is a unique position that will enable the selected candidates to understand the day-to-day operations of a highly successful, macro-level non-profit organization. The preferred candidates will be enthusiastic, detail oriented, and self-motivated individuals driven by a passion for improving the life of children. The C@R Intern will join a driven and dynamic team and will work across the organization on issues tied to child education, health, nutrition, immigration, opportunity youth, and human trafficking.

The internship will be remote with virtual meetings; additionally, the intern may be expected to attend in-person events and meetings as needed.

### Key Responsibilities

Specific responsibilities will be dependent upon each candidate's skills, career goals, interests and C@R's priorities. C@R expects the intern will be used as a career development tool and hopes to maximize the selected individual's internship experience. Candidates can apply as a Generalist and provide their preference on any of the following areas noted below:

- Early Childcare Education
- K-12 Education
- Children's Immigration Network
- Health
- Opportunity and Safety (opportunity youth and human trafficking)

# children at Risk

- Public Policy and Law Center
- Media Activism
- Center of Social Measurement and Evaluation
- Development
- Any duties as assigned

## **Preferred Qualifications**

We are seeking dedicated and focused candidates that possess excellent research, writing or data analysis skills to assist in research and advocacy efforts across C@R issue areas. A passion for social justice is essential, and the belief that all children should be afforded the highest quality of life.

- Candidates in college or graduate program are preferred, but not required
- Proficient in Microsoft Office.
- Ability to work independently as a self-starter, as well as a team member.
- Strong written and verbal communication skills for both internal and external audiences.
- Attention to detail and a commitment to maintaining accurate, confidential donor records.
- A strong work ethic, an outgoing personality, and a zeal for relationship building are all considered a plus for this position.
- A commitment to children, innovative public policy, and positive change preferred.
- A strong desire to learn about fundraising, special events, and grant writing.
- Provide personal laptop with Microsoft processing capabilities.

This position will be adapted to the selected candidate's interests, self-identified strengths and availability. Although this internship is unpaid, benefits include hands on experience on inner workings of nonprofit infrastructure and an exclusive opportunity to work closely with knowledgeable and successful professionals.

## **APPLICATION INSTRUCTIONS**

Our positions are competitive and fill quickly. Interested candidates should submit a letter of interest and resume to [info@childrenatrisk.org](mailto:info@childrenatrisk.org) and include the words "General Internship" in the subject line.

The application deadline for summer internships will be April 30, 2025. For more information about C@R please visit [www.childrenatrisk.org](http://www.childrenatrisk.org).

C@R receives a high volume of resumes and reviews every candidate closely. As such, candidates will only be contacted if they are selected for an interview

Children At Risk is an equal opportunity employer and does not discriminate against individuals on the basis of sex, gender identity, sexual orientation, age, disability, veteran status, religion, ancestry, color, race, ethnicity or creed.